



**The Rocky Mountain Children's Law Center**  
**Position Description – Community Coordinator, Safe Babies Court Team**  
**Pueblo, Colorado**

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## **Safe Babies Court Team Community Coordinator Job Posting**

### **Overview**

The Rocky Mountain Children's Law Center is a nationally recognized multidisciplinary legal and public policy organization committed to serving abused, neglected and trauma-exposed children and youth. We advocate for children and youth, drive systemic reform, and boldly challenge the status quo so that every young person who has experienced trauma or instability has the opportunity to thrive.

### **Summary**

The Community Coordinator will work in collaboration with 10<sup>th</sup> Judicial District (Pueblo County) judicial and child welfare leadership, community partners, and stakeholders to plan, market, implement, and evaluate the local Safe Babies Court Team™ (SBCT) initiative. In an effort to improve community and systematic responsiveness to the needs of infants and toddlers, the Community Coordinator facilitates collaboration among community stakeholders, organizes and guides professionals through case activities, coordinates Family Team Meetings, provides community-wide and Infant Toddler Court Team specific educational opportunities, tracks monthly follow-up activities for each case monitored by the Infant Toddler Court Team, conducts on-going data collection for outcome tracking, and champions for the interests of infants, toddlers and their families within the child welfare system.

### **Essential Duties and Responsibilities**

- Works with the local judiciary and SBCT to develop policies and procedures to implement the local SBCT and improve outcomes for infants and toddlers
- Advocates for policies and procedures to increase coordination and collaboration among participating agencies
- Works with the local judiciary and SBCT to implement the SBCT Core Components and adhere to best practice policies
- Creates connections with community partners to recruit for and develop an Active Community Team (ACT)
- Convenes and facilitates ACT meetings to promote collective impact for systems change
- Engages families early in the SBCT process and ensures that their input is valued throughout their child welfare/court journey
- Works with local leadership and Rocky Mountain Children's Law Center staff to adapt, create, and distribute SBCT communications and promotional literature



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- Coordinates with local supports to provide neutral facilitation of, and documentation for, a multi-disciplinary team that works to assist children and their families in developing strategies to mitigate the circumstances that brought them to the court's attention
- Acts as a liaison for identifying community-based resources and supports and disseminates the information to other agencies and families
- Seeks creative solutions that address barriers families face in accessing formal and informal supports
- Develops relationships with community providers to explore referral processes and problem-solve methods to expedite access
- Coordinates the community's focus on the unique developmental needs of infants and toddlers and their families
- Actively participates in committees within the community that correlate with the SBCT mission
- Assesses the community's training and Technical Assistance needs and coordinates the provision of educational opportunities to meet those needs
- Remains current on latest research/best practice recommendations/policies and distributes/disseminates information to the SBCT and community
- Engages in continuous quality improvement to evaluate the SBCT's effectiveness by collecting and interpreting data
- Networks and communicates with Community Coordinators in other SBCT communities
- Performs other duties as assigned for the purpose of ensuring the efficient and effective functioning of the SBCT and the National Infant-Toddler Court Program

### **Skills & Experience**

- Experience with community collaboration to affect systems change
- Knowledge of local community resources including: early care and education, health, mental health, child welfare, early intervention, and behavioral health
- Background in infant/early childhood development or related field
- Ability to work and make decisions independently
- Knowledge of issues related to child abuse and neglect
- Working knowledge of racial equity, historical trauma, poverty, intimate partner violence, child and adult development, parental history of childhood trauma, mental illness, substance use disorders, and developmental and intellectual disabilities
- Knowledge of the Social Determinants of Health and local resources available to assist families in making connections to achieve them
- Ability to work collaboratively with a multidisciplinary group
- Working knowledge of early child development and infant mental health
- Knowledge of Protective Factors and how to incorporate them in community capacity building and case planning



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- Knowledge of juvenile and family court functioning
- Capacity to work with people of diverse educational, professional, socioeconomic, and ethnic backgrounds
- Ability to work effectively across agencies and disciplines
- Minimum 5 years of professional experience focused on services for vulnerable young children and their families

**Additional Preferred Skills and Experience**

- In-depth knowledge of infant/toddler social-emotional development and the impact of abuse and neglect
- In-depth knowledge of strengths-based engagement practices
- Working knowledge of local, state and federal child welfare policies, practices and laws
- Experience working with juvenile and family court judges
- Skills in collecting and interpreting data
- Experience in creating and conducting presentations for large groups of professionals
- Prior program development experience
- Prior program evaluation experience
- Working understanding of trauma-responsive environments

**Essential Qualities**

- Encourages and practices critical thinking
- Is self-reflective and empathic
- Is committed to remaining current on research and best practice standards
- Recognizes the influence of workplace relationships on outcomes and results
- Maintains a respectful and accepting approach to others
- Awareness of the influence of the larger context on individual behavior
- Collaboratively and creatively supports the work efforts of families and colleagues at all levels
- Encourages and practices self-care
- Encourages and practices healthy professional boundaries
- Values ethical practice



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**Education**

- Minimum undergraduate degree in child development, social work, or related field. Master's degree preferred.

**Compensation and Benefits**

- Compensation range: \$52,000 – \$60,000, depending on experience. Benefit package provided as well.

**Application Deadline: September 15, 2020**

**To apply, please submit: cover letter, resume, and personal and professional references to:**

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