



ROCKY MOUNTAIN
children's
law center

Lead Organizer – Job Description

Position Summary:

The Rocky Mountain Children's Law Center is a non-profit legal organization with the mission of advocating for children and youth, driving systemic reform, and boldly challenging the status quo so that every young person who has experienced trauma or instability has the opportunity to thrive.

We are seeking a Lead Organizer (part-time) to coordinate efforts related to *project Foster Power*, a group of current and former foster youth ages 15 to 25+ working to create positive change in the child welfare system through youth-led organizing and advocacy. *project Foster Power* is the Colorado partner of *Foster Youth in Action*, a national network of 28 groups across the United States and Canada who believe in the power of foster youth voice. The Lead Organizer position will work alongside RMCLC adult allies to support member recruitment, amplify youth voice, identify priority issues for action, and develop action campaigns to encourage positive system change.

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| <u>Reports To:</u> | Youth Empowerment Clinical Consultant |
| <u>Compensation & Hours:</u> | Part-Time, \$15/hour, up to 20 hours per week Some evenings and weekends required. |
| <u>Benefits:</u> | Pro-rated paid time off accrued. |
| <u>Duration:</u> | This is an 18-month temporary position. |
| <u>Location:</u> | RMCLC office (1325 S. Colorado Blvd., Denver, CO 80222) While remote work may be possible, in-person office time is the preference for at least some of the hours each week. |

Primary Responsibilities:

The Lead Organizer will:

- ◆ Support all efforts towards implementation and coordination of *project Foster Power*.
- ◆ Peer Support and Connection:
 - Develop strategies for member recruitment and retention
 - Provide peer-to-peer support for youth members
 - Look for opportunities to build skills in younger members and develop their leadership capacity
- ◆ Meetings and Events:
 - Provide logistical and planning support for member meetings, Listening Tour stops, and other youth events
 - Facilitate activities at events and support other youth leaders in facilitation
 - Connect with local businesses and restaurants to solicit donated food and supplies for events
 - Coordinate and facilitate monthly meetings of core organizers (youth leaders), including creating agendas, sending reminders, and preparing materials
 - Develop and maintain relationships with community partners and other allies
 - Join RMCLC's all-staff events and meetings when applicable
 - Meet with supervisor on a once a week basis for supervision

- ◆ Outreach and Social Media:
 - Create flyers for all events and action campaigns
 - Manage *project Foster Power* social media platforms (Facebook page and group, Instagram, Twitter), posting regularly, responding to messages/comments, and staying connected with members
 - Maintain regular communication via text, email, and phone with core organizers, members, community partners, and adult allies
- ◆ Tracking:
 - Maintain youth info sheets for youth members and track participation
 - Keep and maintain meeting minutes and provide follow-up to peers
 - Maintain *project Foster Power* calendar

Qualifications:

Ideal candidates are those who:

- ◆ Have personal experience in foster care/and or experience in the child welfare system
- ◆ Have familiarity with or have participated in previous *project Foster Power* campaigns
- ◆ Demonstrate commitment to the philosophy of youth as leaders in creating change
- ◆ Have a passion for collaborating with young people
- ◆ Strong communication (written and verbal), interpersonal, time management, and organizational skills
- ◆ Are reliable, responsible, and have a professional demeanor
- ◆ Have a willingness and ability to work well with others
- ◆ Are comfortable with public speaking or willing to develop that skill
- ◆ Express a willingness to ask questions or request help
- ◆ Are proficient in technology and social media as a tool for engagement and community
- ◆ Have a desire to develop leadership skills and help others do the same
- ◆ Are interested in working with a creative and fun group of young people
- ◆ Believe in the ability of young people to change the world

Application Instructions:

Submit a resume, cover letter, and 3 references to **Jordyn Gendel** at jgendel@childlawcenter.org. Please use "Lead Organizer" in your subject line. In your cover letter, please address the following question: "How would your life experiences help you to support other young people in working for child welfare system change?"

Deadline: May 21, 2021 or until filled

The Children's Law Center is an equal opportunity employer. We welcome and celebrate diversity. Because we are working to mobilize foster youth as leaders and advocates, applicants with experience the foster care system are strongly encouraged to apply.