



Staff Attorney – Job Description

Summary:

The Rocky Mountain Children's Law Center is a non-profit legal organization with the mission of advocating for children and youth, driving systemic reform, and boldly challenging the status quo so that every young person who has experienced trauma or instability has the opportunity to thrive. RMCLC staff attorneys are responsible for providing zealous advocacy and legal representation to clients involved in domestic violence, family stability, education, and young adult civil legal matters. The work of our staff attorneys also advances our organization's systemic reform efforts.

Reports To: Deputy Director

Position Responsibilities:

- ◆ The role of all RMCLC staff attorneys is to provide excellent legal representation to children, youth, and families in a variety of child advocacy areas, including, among others:
 - allocation of parental responsibilities, guardianship, and adoption;
 - domestic violence/civil protection orders;
 - special education and school discipline matters;
 - dependency and neglect proceedings;
 - landlord-tenant disputes; and
 - state identification/documentation-related issues.
- ◆ Although this position may entail work in each of the areas listed above, the attorney that fills this position will primarily be responsible for working in the RMCLC's Domestic Violence Program. In that position, the staff attorney will:
 - represent, as guardian ad litem, the best interests of children whose parents are involved in civil protection order cases in Denver county;
 - investigate cases involving alleged domestic violence, interview parents (and sometimes children), and provide parenting time recommendations to the court;
 - provide training and support for pro bono attorneys volunteering in these cases;
 - work alongside staff social worker as multidisciplinary team for purposes of conducting investigations, writing reports, and formulating recommendations;
 - supervise work of student interns as it relates to civil protection order cases;
 - identify and track outcomes data to assist in program evaluation and reporting to funding agencies; and
 - attend community committees and networking meetings as a representative of RMCLC.
- ◆ Counsel individuals and families dealing with legal needs, including through legal clinics, public appearances, and trainings.
- ◆ Work with the RMCLC staff to establish and meet goals related to caseload, management, and tracking.
- ◆ Provide legal and case staffing expertise and support to colleagues.
- ◆ Assist in outreach to community partners and other stakeholders.
- ◆ Ensure knowledge of and adherence to current legal statutes and regulations.
- ◆ Ensure that all files and program records are accurate and up-to-date.
- ◆ Other duties as relevant to RMCLC direct legal service provision.

Qualifications:

- ◆ Passion for the Rocky Mountain Children’s Law Center’s mission
- ◆ Juris Doctor degree – Preference will be given to candidates with three years of legal experience
- ◆ Active law license and in good standing with the Colorado Supreme Court (or the ability to waive into Colorado)
- ◆ Demonstrated knowledge of the dynamics of domestic violence in families and its impact on children
- ◆ Strong legal analysis, legal writing, and advocacy skills
- ◆ Demonstrated understanding of the legal and resource needs of client populations
- ◆ Highly organized with excellent attention to detail
- ◆ Ability to work well both independently and collaboratively as part of a multi-disciplinary team
- ◆ Respectful and open to working with people from diverse backgrounds
- ◆ Demonstrated ability to collaborate effectively with other advocates and social service providers
- ◆ Preference will be given to candidates with fluency or proficiency in Spanish

Salary Range: \$55,000 to \$62,000 per year – based on skills, education, and experience

Benefits Include:

- Medical insurance
- Dental insurance
- Vision insurance
- Life insurance
- 403(b) retirement savings with employer match
- AFLAC options
- Flexible spending account
- Employee Assistance Program (EAP)
- Vacation time, sick time, and personal time

Interested parties must submit a resume, writing sample, references, and letter of intent to Randy Fons, Deputy Director, at rfons@childlawcenter.org with the subject line: Staff Attorney Position. **Submissions will be accepted through July 7, 2020.**

The Children’s Law Center does not discriminate in employment opportunities or practices on the basis of age, race, religion, sexual orientation, gender, gender expression, national origin, disability, veteran status, genetic characteristics or information, or any other characteristic protected by law.