



Safe Babies Court Team Community Coordinator **Job Description**

Position Summary

The Rocky Mountain Children's Law Center is a non-profit legal organization with the mission of advocating for children and youth, driving systemic reform, and boldly challenging the status quo so that every young person who has experienced trauma or instability has the opportunity to thrive.

The Community Coordinator will work in collaboration with the 18th Judicial District (Arapahoe County) judicial and child welfare leadership, community partners, and stakeholders to fully implement and evaluate the local Safe Babies Court Team™ (SBCT) initiative. In an effort to improve community and systematic responsiveness to the needs of infants and toddlers, the Community Coordinator facilitates collaboration among community stakeholders, organizes and guides professionals through case activities, coordinates Family Team Meetings, provides community-wide and Infant Toddler Court Team specific educational opportunities, tracks monthly follow-up activities for each case monitored by the Infant Toddler Court Team, conducts on-going data collection for outcome tracking, and champions for the interests of infants, toddlers and their families within the child welfare system.

Reports To: Deputy Executive Director

Essential Duties & Responsibilities

- Works with the local judiciary and SBCT to develop policies and procedures to implement the local SBCT and improve outcomes for infants and toddlers.
- Advocates for policies and procedures to increase coordination and collaboration among participating agencies.
- Works with the local judiciary and SBCT to implement the SBCT Core Components and adhere to best practice policies.
- Creates connections with community partners to recruit for and develop an Active Community Team (ACT).
- Convenes and facilitates ACT meetings to promote collective impact for systems change.
- Engages families early in the SBCT process and ensures that their input is valued throughout their child welfare/court journey.
- Works with local leadership and Rocky Mountain Children's Law Center staff to adapt, create, and distribute SBCT communications and promotional literature.

- Coordinates with local supports to provide neutral facilitation of, and documentation for, a multi-disciplinary team that works to assist children and their families in developing strategies to mitigate the circumstances that brought them to the court's attention.
- Acts as a liaison for identifying community-based resources and supports and disseminates the information to other agencies and families.
- Seeks creative solutions that address barriers families face in accessing formal and informal supports.
- Develops relationships with community providers to explore referral processes and problem-solve methods to expedite access.
- Coordinates the community's focus on the unique developmental needs of infants and toddlers and their families.
- Actively participates in committees within the community that correlate with the SBCT mission.
- Assesses the community's training and technical assistance needs and coordinates the provision of educational opportunities to meet those needs.
- Remains current on latest research/best practice recommendations/policies and distributes/disseminates information to the SBCT and community.
- Engages in continuous quality improvement to evaluate the SBCT's effectiveness by collecting and interpreting data.
- Networks and communicates with Community Coordinators in other SBCT communities.
- Performs other duties as assigned for the purpose of ensuring the efficient and effective functioning of the SBCT and the National Infant-Toddler Court Program.

Qualifications

- Minimum undergraduate degree in child development, social work, or related field. Master's degree preferred.
- Minimum 5 years of professional experience focused on services for vulnerable young children and their families.
- Connection to or familiarity with Arapahoe County, Colorado.
- Experience with community collaboration to affect systems change.
- Knowledge of local community resources including: early care and education, health, mental health, child welfare, early intervention, and behavioral health.
- Experience in infant/early childhood development or related field.
- Ability to work and make decisions independently.
- Knowledge of issues related to child abuse and neglect.
- Working knowledge of racial equity, historical trauma, poverty, intimate partner violence, child and adult development, impact of childhood trauma on parenting and early childhood development, mental illness, substance use disorders, and developmental and intellectual disabilities.
- Knowledge of some or all of the following topic areas: attachment and bonding of infants and toddlers, developmental assessments, early intervention, CDC and AAP standards of care for infants and toddlers, risk factors of infant/toddler mortality, public health related to adult and child well-being, evidence-based practices in child welfare, and best practices in working with vulnerable families.
- Knowledge of the Social Determinants of Health and Protective Factors and how to incorporate them in community capacity building and case planning.
- Ability to work collaboratively with a multidisciplinary group across agencies and disciplines.
- Knowledge of juvenile and family court functioning.
- Prior program development experience and/or program evaluation experience preferred.
- Capacity to work with people of diverse educational, professional, socioeconomic, and ethnic

backgrounds.

Salary Range: \$52,000 to \$60,000 per year – based on skills, education, and experience

Benefits Include:

- Medical insurance
- Dental insurance
- Vision insurance
- Life insurance
- 403(b) retirement savings with employer match
- AFLAC options
- Flexible spending account
- Employee Assistance Program (EAP)
- Vacation time, sick time, and personal time

Interested parties must submit a resume, references, and letter of intent to Lauren Langan, Deputy Executive Director, at llangan@childlawcenter.org with the subject line: SBCT Community Coordinator. **Submissions will be accepted, and reviewed on a rolling basis, through September 1, 2022, or until position is filled.**

The Children's Law Center does not discriminate in employment opportunities or practices on the basis of age, race, religion, sexual orientation, gender, gender expression, national origin, disability, veteran status, genetic characteristics or information, or any other characteristic protected by law.