



## **Safe Babies Court Team Community Coordinator** **Job Description**

### **Position Summary**

The Rocky Mountain Children's Law Center is a non-profit legal organization with the mission of advocating for children and youth, driving systemic reform, and boldly challenging the status quo so that every young person who has experienced trauma or instability has the opportunity to thrive.

The Community Coordinator will work in collaboration with the Lead Community Coordinator to engage and support Pueblo County judicial and child welfare leadership, community partners, and stakeholders to fully implement and evaluate the local Safe Babies Court Team™ (SBCT) initiative. In an effort to improve community and systematic responsiveness to the needs of infants and toddlers, the Community Coordinator facilitates collaboration among community stakeholders, organizes and guides professionals through case activities, coordinates Family Team Meetings, provides community-wide and Infant Toddler Court Team specific educational opportunities, tracks monthly follow-up activities for each case monitored by the Infant Toddler Court Team, conducts on-going data collection for outcome tracking, and champions for the interests of infants, toddlers and their families within the child welfare system.

### **Reports To:** State Coordinator

### **Essential Duties & Responsibilities**

#### Program Development and Community Engagement –

- Works with the local judiciary and SBCT to develop policies and procedures to implement the local SBCT and improve outcomes for infants and toddlers.
- Creates connections with community partners to recruit for and develop an Active Community Team (ACT) – a group of community members aimed at building a community that best serves young children and their families.
- Convenes and facilitates ACT meetings to promote collective impact for systems change.
- Advocates for policies and procedures to increase coordination and collaboration among participating agencies.
- Assesses the community's training and technical assistance needs and coordinates the provision of educational opportunities to meet those needs.

#### Family-Specific Services –

- Engages families early in the SBCT process and ensures that their input is valued throughout their child welfare/court journey.
- Coordinates with local supports to provide neutral facilitation of, and documentation for, a multi-disciplinary team that works to assist children and their families in developing strategies to mitigate the circumstances that brought them to the court's attention.
- Acts as a liaison for identifying community-based resources and supports and disseminates the information to other agencies and families.
- Seeks creative solutions that address barriers families face in accessing formal and informal supports.

#### Continuous Quality Improvement –

- Remains current on latest research/best practice recommendations/policies and distributes/disseminates information to the SBCT and community.

- Engages in continuous quality improvement to evaluate the SBCT's effectiveness by collecting and interpreting data.
- Actively participates in committees within the community that correlate with the SBCT mission.
- Networks and communicates with Community Coordinators in other SBCT communities.
- Performs other duties as assigned for the purpose of ensuring the efficient and effective functioning of the SBCT and the National Infant-Toddler Court Program.

### **Qualifications**

- Minimum undergraduate degree in child development, social work, or related field. Master's degree preferred.
- Minimum 5 years of professional experience focused on services for vulnerable young children and their families.
- Connection to or familiarity with Pueblo County, Colorado preferred.
- Experience with community collaboration/organizing, social work, juvenile court systems. Prior program development experience and/or program evaluation experience preferred.
- Knowledge of local community resources including: early care and education, health, mental health, child welfare, early intervention, and behavioral health.
- Working knowledge of racial equity, historical trauma, poverty, intimate partner violence, child and adult development, impact of childhood trauma on parenting and early childhood development, mental illness, substance use disorders, and developmental and intellectual disabilities.
- Knowledge of some or all of the following topic areas: attachment and bonding of infants and toddlers, developmental assessments, early intervention, CDC and AAP standards of care for infants and toddlers, risk factors of infant/toddler mortality, public health related to adult and child well-being, evidence-based practices in child welfare, best practices in working with vulnerable families, and Social Determinants of Health.
- Ability to work and make decisions independently as well as collaboratively with a multidisciplinary group across agencies and disciplines.
- Capacity to work with people of diverse educational, professional, socioeconomic, and ethnic backgrounds.

**Salary Range:** \$52,000 to \$60,000 per year – based on skills, education, and experience

### **Benefits Include:**

- Medical, dental, vision insurance
- Life insurance
- 403(b) retirement savings with employer match
- AFLAC options
- Flexible spending account
- Vacation time, sick time, and personal time

Interested parties must submit a resume, references, and letter of intent to Anna Neal, State Coordinator, at [aneal@childlawcenter.org](mailto:aneal@childlawcenter.org) with the subject line: SBCT Community Coordinator.

**Submissions will be accepted until January 25, 2023 or until filled.**

*The Children's Law Center does not discriminate in employment opportunities or practices on the basis of age, race, religion, sexual orientation, gender, gender expression, national origin, disability, veteran status, genetic characteristics or information, or any other characteristic protected by law.*